

Community Area Partnership Agreement 2011/12:

Budget details for CAP running costs

Your Details:

Name:	Roger Chadwick
Partnership:	Devizes
Address:	53 Church Lane North Bradley Trowbridge BA14 0TA
Phone:	01380 732927
Email:	Rchadwick1@sky.com

Bank Account Details:

Account name:	Devizes Community Area Partnership
Sort code:	20 05 06
Account no.	10997471
Balance of funds at beginning of year:	£9271.91

Details of Budget:

	Cost:
Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none">▪ <i>Details Part time administrator paid £10 per hour, based on 20 hours per week £10,000</i>	a £10,000
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none">▪ <i>Details Public consultation in respect of the community area plan and data entry in respect of the results received from the community area plan survey 3,000 questionnaires at £1 each @50% funding</i>	b £1,500
Advertising & promotion (inc websites): <ul style="list-style-type: none">▪ <i>Details Website maintenance and development £500 & purchase cost of display pop up.</i>	c £850
Plans, questionnaires, other printing costs: <ul style="list-style-type: none">▪ <i>Details Cost of printing community area plan and additional questionnaires £1038</i>	d £1038
Office expenses, consumables, etc.: <ul style="list-style-type: none">▪ <i>Details Office expenditure Paper, postage and ink £250</i>	e £250
Other costs: <ul style="list-style-type: none">▪ <i>details</i>	f £
Amount of funding rolled forward from 2010/11 to be spent in 2011/12:	g £2000
Total running costs applied for:	h £11638

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the [insert] Community Area Partnership in accordance with the commitments agreed within the Community Area Partnership Agreement, 2011/12.

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

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I understand that a first tranche payment of 50% of the funding will be released following Area Board approval. This will be followed by a second tranche of the remaining 50% at a date to be agreed in approx. six months time.

Signed:

Date:

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